

In the name of Allah the Merciful

White Nile University

Regulations of Granting Basic Scientific Degrees for the Year 1999 Amendment 2017

October 7120

The Secretariat of Scientific Affairs is concerned with the organization and development of the scientific aspects of the University

And contributes to achieve the vision, mission and objectives of the University through its multiple channels, and seeks to develop

continuous follow-up updating and developing curricula, methods, and teaching techniques

Prepares, contributes and adopts academic regulations and relevant regulations.

The Scientific Affairs Secretariat assumes the role assigned to it in accordance with the general basic regulations, and its role is complemented by senior management through

First: Vision

A university that contributes to building and developing knowledge and a knowledge society

Second: Mission

The Scientific Affairs Secretariat works to improve and develop the scientific performance of the University through the revision of the statutes and academic regulations ,and setting standards for the appointment, rehabilitation of faculty members and supervision of procedures , admission and registration system , for students in all faculties of the university and follow-up decisions and recommendations

of the Council of professors and councils, and granting related certificates , easily, fast and accurate.

Based on this mission and in line with the scientific or academic list of many local, Arab and Foreign Universities The Secretariat adopted this Regulation after a brainstorming session , and a number of meetings so that its members compete on the local, Arab and global arena.

May God grant you good health and good road

Dr. Widaa Abdullah Ali

Secretary of Scientific Affairs

Nile University White

Regulations for the granting of scientific degrees for the year 1999 Amendment 2017

In the name of Allah the Merciful

White Nile University

Secretariat of Scientific Affairs

The regulations of granting the basic grades for the year 1999 amendment 2017

Name the regulations and start working on it

1-Name of the regulation

This regulation is called the Basic Scholarship Regulations for the year 1999 amended 2017

2-Beginning of execution

This Regulation shall come into force on the date of its adoption by Council of professors, no. (3 - 2017) dated 8/10/2017

3-Application of the regulation

This regulation applies to all academic programs

Level bachelor's degree and technical diploma offered by

University and lead to the student getting enrolled on degree awarded according to academic program after he finishes all its requirements successfully.

Cancellation4-

This regulation repeals the previous regulations concerning the granting of basic scientific grades

5-The provisions of these Regulations shall prevail in case they conflict with the regulations of the University to the range that removes the conflict between them

6-Each program may establish internal rules for the examination of grades, basic scientific degrees with its privacy, provided that it does not conflict with the provisions of these

Regulations

7-The Council of Professors is the only body authorized to modify or interpret any article of this Regulation

8-Signature

1-Dr. Al Shazaly Issa Hamad

University Director

2-Dr. Widda Abdullah Ali

Secretary of Scientific Affairs

The first Chapter

Interpretations

In this Regulation, unless the context otherwise requires, the following words and expressions have the meanings fixed in front of each

Ministry- Ministry of Higher Education and Scientific Research

Administration- General Administration of Higher Education, National and Foreign

University- White Nile University

Council- University Board of Directors

Council of Professors-University Council of Professors

Director-University Director

Secretariat of Scientific Affairs-Scientific Affairs Secretariat

Admission Committee-University Admission Committee

Secretary of Scientific Affairs-Secretary of Scientific Affairs of the University

Faculties- Anyfaculty of university faculties

Registrar-Registrar of the faculty concerned

Department -Any scientific unit affiliated to the faculty that performs teaching or research

Scientific or training

Student- The student enrolled in university records

Basic Scientific Degrees-

(Bachelor's degree (Honors) or Bachelor (General)

Technical diploma or postgraduate degrees

Teaching hours-The number of hours required to teach the course according to what is

Specified in the semester or year

Accredited Hours- Number of hours dedicated to theoretical lecture in the week over a whole semester is also equivalent

2-3:Practical Hours, Seminars and of exercises, or what is authorized by the study plan, so be the number

Of credit Hours the standard of material size and importance when evaluating student performance and when calculating the hours required to graduate and obtain the degree awarded in the specialization

The course is a course taught by the student according to an organized program, number of credit hours per week during the semester, the course has a number and a name

Curriculum- contains all the courses that the student studies to be able to obtaining a basic degree in specialization done by the Council of Professors and deposited with the Secretariat; it is also called the Study Plan.

The study class - the period of time specified in the range between 12-15 weeks, to complete the study of the specific courses and does not include a periods of registration and examinations

The academic year- consists of two semesters

Board of Examiners- The professors who taught the course and put the exam and award grades to students

The standard degree- is the distance away from the raw degree

of students', divided by their standard deviation, it reflects the relative level of the student, i.e.equals (**raw degree-arithmetic mean**)

Deviation Raw grade - arithmetic mean) +standard deviation

Statistical processing- is the process of distributing students on the five slides (excellent

Very good, good, acceptable, failure (depending on the form selected

According to the required percentages and then the score is determined, the lower and upper classes for each slice are then converted

The lower and upper grades of each segment are to the extent specified

The regulation is in accordance with the following conversion formula:

$$x_{\text{new}} = \text{Min} + (x - l_c) \frac{(\text{Max} - \text{Min})}{l_c - l_c}$$

$$\frac{(\text{Max} - \text{Min})}{l_c - l_c}$$

:Where

X_{new}: The degree of the student after the conversion equation

X: The student's gross score

Max_c and l_c: The upper and lower grades for each segment

Max and Min: the upper and lower grades for the specified range

For example

When the slide very good (B), which is limited to the range (A.....B), i.e. the range

$x + 1.3s$, $x + 0.53s$ "to the familiar range specified in this list: 70 ... 79 in compensation in the conversion equation we get the following equation:

$$x_{\text{new}} = 70 + (x - B) \frac{(79 - 70)}{A - B}$$

$$\frac{(79 - 70)}{A - B}$$

$$= 70 + 9 (x - B)$$

$$(A - B) =$$

$$70 + 9 (x - x - [0.53] _s)$$

[(0.77)] _s

The standard degree of the exam-

Class standard

GPA is the resulting grade after the statistical processing of the grades of the student in a course. The criterion in this course is the average or standard that determines the level of the student's quarterly average in the given semester and is calculated according to the following equation:

GPA Quarterly = total value of the course (multiplying the number of credit hours × the standard test score of the student

In that course (s) for all semester courses divided by the credit hours completed by the student in the specified semester and include hours of success and repetition

$(\sum_{j=1}^n (\text{[Scor]}_{j} \text{ hr}_j$

S.cuamm = - _____

$(\sum \text{[hr]}_{j}) /$

Where Score j is the student's grade in the number j or the corresponding points, and hrj is the number of credit hours for j and n the number of subjects or courses in the specified semester

Class year weight: Each semester has a specific weight determined by the list of regulations.

Accumulative standard CGPA Average academic performance in all credit hours studied by students in all classes from the beginning of their studies until the end of the last semester, and equals the result of multiplying class standard*weight of the accredited class ,for all qualified classes.

Section II

Admission and Registration

2/1-Admission to scientific affairs, is in accordance with the admission regulations of institutions of higher education.

Including controls

a. Rules of submission for general and private admission and acceptance for the first year

Bridging (upgrading) in the second class or advanced classes

c. Acceptance of mature students

d. Admission of enrollment students

e. Transference to second class or advanced classes

2/2 Interviews and Registration

a. The student will be registered at the university after passing the examination upon admission to the faculty concerned

b. Students must complete the registration procedures themselves at the faculty with the time and place determined by the faculty, but not later than the end of the second week of the beginning of the specified semester (except in cases approved by the Faculty Council). Registration is done through the registration form prepared by the Scientific Affairs Secretariat.

c. Upon completion of the registration procedures, the student is granted a faculty card and is allowed to exercise all his rights as a faculty student. He must hold the card permanently and present it whenever requested. The card shall have a special number called the university number.

d. Any student who does not complete the registration procedures after the end of the second week of the first semester of the academic year without the prior permission of the Faculty Council, the Council is

entitled to remove his name from the records of the faculty to justify the delay

2/3.No student may be registered unless the following is indicated

- a. Certificate of payment of expenses
- b. A certificate of non-obligation towards the library, and this condition is exempt from registration for the first semester

2/4.Distributing students to specializations

- a. Students are distributed after the end of the academic year at the faculties by the faculty Council on the different specialties in the faculty based on the academic desire and excellence and the ability of the department to absorb and distribution according to the selection form of specializations
- b. The student must complete the selection form and submit it to the faculty registrar in person at the specified time

Section III

Basic System for Achieving Basic Scientific Degree

3/1 The University adopts the modified annual (quasi-school year) system based on credit hours

3/2 University study requires full discharge for regular students

3/3 Period of teaching the curriculum to obtain a degree:

- a. Bachelor's not less than eight semesters (four years of study)
- b. The technical diploma is six semesters

3/4. Credit hours for degree

- a. Bachelor's (Honors) between 220 -160 credit hours
- b. Bachelor (General) between 150 -130 credit hours
- c. The diploma (technical) is between 120 and 100 credit hours

Credit hours may also be taken to obtain the above grades from the committees of the Council:

National Council for Higher Education or professional councils after .being approved by the Council of Professors

3/5. The basic degree of the student who remains registered at the University shall be awarded at least after spending 50% of the scheduled time period or credit hours qualifying for the degree before graduation immediately after passing the examinations

3/6. The examinations shall be held three times in the academic year:

- a. Foundation course at the end of the first semester

Foundation course at the end of the second semester

- c. Course Supplements and Alternatives are held after at least one week from the date

The announcement of the results of the basic course exam for the second semester i.e. that exam

Supplements and alternatives shall be made once at the end of the school (year)

3/7 The Faculty Council may, on the recommendation of the Department Council, adopt the results of courses consistent with its curricula, which have been studied at other universities recognized by the Ministry

3/8. The Faculty Council may appoint an academic supervisor from among the members of the faculty for a specific number of students whose task is to guide the student from the start of the study until he graduated and follow-up academic achievement and help solve his academic problems

Section IV

Basic Degree

4/1 The Faculty shall grant the basic academic degree in accordance with the academic assessments given to the student during the academic period

General conditions for basic degree

- a. The student should complete the course
- b. The student must pass the required examinations in accordance with the department's plan
- c. The Board of Professors shall approve the recommendation of the Faculty Council to grant the degree
- d. The decision of the Council of Professors to grant the final scientific degree
- e. The Council of Professors may drop the basic academic degree from its holder at any time when necessary
- f. The cumulative rate depends on the calculation of the final grade of graduation

3.4 The Bachelor's degree (Honors General) is classified into:

- a. Bachelor's degree (Honors / General) first ranked
- (b. Bachelor's Degree (Honors / General) Second Rank (First Section
- c. Bachelor's Degree (Honors / General) Second Rank (Second Section)
- d. Bachelor's degree (Honors / General) third rank

4/4 Conditions for granting bachelor's degree (generalhonor / year) first rank

The cumulative average is greater than or equal to 8%

4/5 Conditions for Granting a Bachelor's Degree (Honors / General) Second rank (First Section)

The cumulative average is greater than or equal to 70% and less than 8%

4/6 Conditions for granting a Bachelor's degree (Honors / General)
Second Place (Section II)

The cumulative average is greater than or equal to 60% and less than 7%

4/7 Conditions for granting a Bachelor's degree (Honors / General) third rank

The cumulative average is greater than or equal to 50% and less than 6%

4/8 The technical diploma degree shall be awarded in accordance with the following classification

Cumulative average	Degree
greater than or equal to 80%	Excellent
is greater than or equal to 70% and less than 80%	Very good
greater than or equal to 50% and less than 60	Good
greater than or equal to 60 and less than 70%	Pass

4/9 The semester may be weighed as follows

a. To obtain the degree of technical diploma, each semester is as follows

semester	Weight	semester	Weight
First	12%	second	12%
Third	18%	Fourth	18%
Fifth	20%	Sixth	20%

b. The achievement of the basic degree in eight semesters for each semester is as follows

semester	Weight	semester	Weight
first	5%	second	5%
Third	10%	Fourth	10%
Fifth	15%	Sixth	15%
Seventh	20%	Eighth	20%

c. To obtain a basic degree in ten semesters, each semester will be weighted as follows

semester	Weight	semester	Weight
first	5%	second	5%
Third	7%	Fourth	7%
Fifth	10%	Sixth	10%
Seventh	13%	Eighth	13%
Ninth	15%	Tenth	15%

Section V

General frameworks for methodologies and curricula

5/1 Faculties and departments propose general suitable frameworks for curricula and courses

In designing general frameworks for curricula and decisions, general conditions must be observed:

a. Definition, objectives, vision and mission of the program

b. Learning outcomes and job opportunities

c. Approved hours of study according to item (3-4)

d. Authenticity and modernity of courses and their logical sequence

e. Assessment of learning outcomes

f. Encoding method

g. Clearly formulate vocabulary to include

1. Course code and name in Arabic and English

2. Credit hours and pre-course liabilities

3-Objectives

4. Learning outcomes

5-Course Description

6. Method of teaching the course

7. Educational means

8. References and websites

9. Any other information in this context

h. The curriculum may not be repeated in other programs

i. Scientific reference for curricula

5.3 Prepare it through an accredited committee from inside and outside the faculty

5.4 Write the names of the professors who prepared the curriculum

5.5 approved by the Council of professors and submitted to the Department for accreditation and final leave

5.6 The Scientific Affairs Secretariat shall maintain a copy after the accreditation and final leave and submit it on the university's website

Section VI

Exam Evaluation

6.1 Success

- a. The student is transferred from a class to the higher class after success in all the courses, taking into account the specificity of some programs in the case of the sub-courses
- b. Each course shall have credit hours commensurate with the time in which it is taught and its scientific importance
- c. Graduation research is considered to be a self-sufficient course with accredited hours. The discussion committee, the external examiner or the faculty board determine the academic evaluation
- d. The Board of Professors shall determine, on the recommendation of the Faculty Council, the grades that exclude from the statistical treatment (abnormal grades), taking into consideration the grades
- e. The Faculty Council may, at the recommendation of the Council of Examiners, request that any department of the faculty review the evaluation of all or some of the examinations, if necessary, prior to its approval
- f. The student is considered successful in the course if:
 1. Has passed the requirements of the department announced to students since the beginning of registration for the semester
 2. Satisfied examiners in each component of the course
 3. Got at least 50% of the standard scores for the exam
- g. The results approved by the Board of Professors are final
- h. The student's result may not be modified after being approved by the Council of Professors except by a decision of the Council of Professors
- i. The University publishes all results on its website

J. The standard grades are equivalent to academic estimates according to the following table:

Ratio	Estimation	Symbol
80% or more	excellent	A
70% to less than 80%	Very Good	B
60% to less than 70%	Good #	C
50% to less than 60%	Acceptable	D

k. Make a copy of the results for all paper and electronic, in the Secretariat of Scientific Affairs, and the faculties shall maintain the same copies with the Registrar

6.2 Failure in the exam

The student is considered as a failure in a course of the exam if:

- a. He earned less than 50% of the standard grades in any course
- b. His performance in a component of the material evaluation, without the satisfaction of the examiners
- c. The scientific council deprived him of sitting for the exam due to absence from study and without an excuse according to the text of Article (6-6)
- d. He missed the exam without an excuse
- e. He was sentenced by the Faculty Council to failure due to misconduct

6.3 Exam Supplements

- a. The Council of Professors may grant an opportunity to sit for the Supplementary Examination for a student who has failed in less than or equal to one third of the credit hours for the courses of the group to which he belongs to.

- b. Supplementary exams shall be held at least one week after the announcement of the results of the base course examinations
- c. The Council of Examiners may recommend to the Council of Professors that the student sit in the exam attached to the whole or part of the course
- d. The student who succeeds in the course of the Supplementary Examination is awarded an acceptable rating in that course regardless of the grades obtained

6.4 Repetition

The Board of Professors may decide that the student will return the semester if

- a. Failed in more than one-third and less than two-thirds of the credit hours for the materials of the class to which he belongs
- b. Deferred in any of the courses of the appendices
- c. prevented from sitting for the exam for all courses due to the partial absence from the study without an excuse
- d. The student who resumes the course shall study all the courses in the department except for the courses in which he succeeded. In addition, he shall study all the courses deemed by the Scientific Council to be necessary upon the recommendation of the faculty concerned
- e. Calculate the quarterly average of the student who succeeded after the re-semester of the standard grades of courses that succeeded before and after the return

5.6 Dismissal

- a. The Council of Professors may recommend dismissal of the student from the study:
 - I. Has failed in more than two-thirds of the credit hours for the courses of the class to which he belongs
 - II. The student was repeating or dismissed and failing in one or more of the apprenticeship examinations

III. The student committed a case of cheating or misconduct on the exam and was sentenced to dismissal

IV. The student missed more than 75% of the study without an excuse

b. All cases of dismissal are subject to approval by the Council of Professors

c. A student who has been dismissed has an academic term to sit for the exam as external

d. After repetition, he must submit his name to the Faculty Council for re-registration. If he does not succeed, he can always apply for such an examination without having to separate him for an academic semester after he has failed the exam, or was absent for 4 years consecutively without excuse

5. The final dismissal of the student is made when the faculty council submits a request from the faculty council stating that it is useless to continue the student's study with clear academic reasons. If the professors council agreed is completely dismissed and the student must not be re-enrolled in the faculty again

6.6 Denial of sitting for the exam

a. The faculty council may, on the recommendation of the faculty concerned, deprive the student of a scheduled exam if his absence exceeds 25% of the hours allocated to the course

b. A student who is prohibited from taking the exam is considered to be a failure in that course and is awarded a grade zero and the examination regulations apply to him

6.7 alternative exams

The Council of Professors shall be given the opportunity for an alternative examination for a student who:

a. He shall submit an excuse acceptable to the Council of Professors prior to the commencement of the examination in accordance with the applicable rules of the University

b. During the exam, a doctor who is accredited by the faculty, says that he will be unable to continue the examination in that course or the following courses

c. Students who pass the alternative exam will enjoy all the benefits that a successful candidate will be able to pass

d. The student who fails to take the alternative exam shall be subject to the examination regulations, taking into consideration the results of the examinations of the courses in which he / she took the course of the foundation examinations

External Exams

a. The student who has been dismissed will examine all the courses except the courses in which he has succeeded. In addition, all the courses deemed by the Council of Professors shall be examined as necessary upon the recommendation of the faculty concerned

b. Registration for the external exam, at least one month before the announced start of the basic course exam

c. The external examiner must contact the faculty concerned about a month and a half prior to the date of the examination for the examination dates to be exempted from the examinations of the work and any other work subject to evaluation during the semester concerned

d. External Examiner who becomes sick during the examinations and decides that the specialist doctor is unable to continue the examination, is given an opportunity for the alternative exam in the course or courses covered by the medical report at the first exam session

e. Regulations shall be applied to the External Examiner without prejudice to the contents of the Articles (6-8e-8-6d)

f. The faculty council recommends that the student council be re-enrolled in the examination of the student who succeeds in the exam from the outside in the academic year after which the student has been dismissed

Section VII

Stopping the restriction (suspension)

7.1 The faculty Council may suspend the student's registration (freezing) for a qualifying academic year, for renewal for another year if he provides an acceptable excuse that prevents him from attending faculty, provided that the excuse is given before sufficient time, unless otherwise necessary and after the submission of the documents proving the excuse. The faculty shall notify the scientific affairs in the event of approval of the suspension of enrollment and upon the student's return

7.2 The Council of Professors may extend the period of suspension of enrollment to the student whose registration has been suspended

In accordance with paragraph 1.7 (a) for an additional academic year

7.3 A student should not apply for a suspension of enrollment for part of the academic year

7.4 The Council of Professors may allow a student who is absent from faculty for more than 25% of the academic period with an acceptable excuse to suspend his registration while retaining his right to any results obtained before the start of absence

Section VIII

Scientific Excellence Awards

8.1 Prizes shall be awarded to outstanding students at the University for each academic year in accordance with the system in force at the faculties

8.2. The Council of Professors may name scientific excellence awards by the names of persons, institutions that have a leading role in the university, and their appreciation

8.3 Any student who contravenes the Student Conduct Regulations or the Regulations for the Examinations of Basic Academic Degrees of 1999- amendment 2017 ,shall be deprived of the of the University's Scientific Excellence Awards

8.4 The Council of Professors shall approve the list of candidates for scientific excellence awards

8.5 The Scientific Affairs Secretariat shall maintain a copy of the list of candidates after their adoption by the Council of Professors and submit them on the University's website

Issued under my signature on the eighth day of October 2017

Dr. Shazly Issa Hamad

.University Director and Chairman of the Board of Professors